



ANNUAL MUNICIPAL TAX SALE

3 Session Webinar Series

August 31st, September 14th and September 28th
1:00 – 2:00 pm



Selling people's property at Tax Sale is a big responsibility. If you have to do it, you need to do it correctly.

WHO SHOULD ATTEND:

Tax Supervisors and Managers who are responsible for administration of the annual Tax Sale.

BENEFITS OF PARTICIPATING:

You will learn the correct way to administer the tax sale, best practices and how to avoid pitfalls.

WEBINAR OBJECTIVES:

The webinar covers:

- The governing legislation
- How to collect delinquent taxes and avoid the necessity of tax sale
- Advertising the sale
- How to conduct the auction
- What to do with properties acquired in tax sale
- How to handle redemptions

ABOUT THE WORKSHOP LEADER:

Doug Stein is the Manager of Revenue Services for the District of Saanich. He has worked in municipal finance for over 25 years. Prior to his current position, he was the Deputy Treasurer for the District of Esquimalt. As the Manager of Revenue Services, Doug is responsible for the billing and collection of property taxes, utility charges and business licences. Doug is also the chair of the Municipal Tax Collectors' Forum for Vancouver Island. Doug is a Certified Management Accountant.

WEBINAR DATES
(3 one-hour sessions in the series)

This program is 3 hours long, consisting of three one-hour sessions as follows:

Before the Tax Sale - Preparation
Tuesday, August 31 – 1 p.m. to 2 p.m.

The Tax Sale Auction
Tuesday, September 14 – 1 p.m. to 2 p.m.

After the Tax Sale - What do I do now?
Tuesday, September 28 – 1 p.m. to 2 p.m.

REGISTRATION FEES

\$150 + HST (members only)

4 PD points required

The course will be limited to 30 participants.