Purchasing:
Practices and Policies in Local Government

Vancouver, BC - November 4, 2013

Purchasing is a critical function within local government, usually within the responsibility of the finance department. This workshop will give participants an outline of modern sensible purchasing practices and policies.

WORKSHOP OBJECTIVES:

This seminar will explore the opportunities and the perils presented by purchasing practices in local government. We will discuss the value and contribution of good purchasing practices, the benefits of a defined policy, and the resources available to assist you. You will gain an understanding of current legislation and case law as it applies to the competitive bidding. Finally, you will leave with tools and tips that can be immediately put into practice.

WHO SHOULD ATTEND:

This seminar was designed for the local government finance officer who is responsible for, or wishes to gain a better understanding of, purchasing practices within the organization. It will also be of benefit for those who are seeking a refresher in current practices utilized by purchasing staff and for engineers involved in tendering or buying. If you have ever had to hire a consultant or write a request for services, this workshop is for you.

BENEFITS OF ATTENDING:

Participants will discuss and gain an understanding of the following:

- The key elements of a purchasing policy
- What is sustainable purchasing and how can it be applied?
- What are the various purchasing instruments and is there a difference between an Invitation to Tender and a Request for Proposal?
- How does TILMA or AIT affect me?
- What are the laws of competitive bidding and how to comply with them in competitions?
- The tools and resources available to assist in better purchasing

These topics will be presented in a one day session utilizing a mix of presentation and group discussion.

ABOUT THE WORKSHOP LEADER:

Wolfgang Beier is the Purchasing Manager for the City of North Vancouver. He holds a Supply Chain Management Professional designation and has been practicing in the field of supply chain management for over 25 years. He is an instructor for the Purchasing Management Association of Canada's professional development program, where he trains the next generation of purchasing practitioners.

Wolfgang will bring a unique perspective to this seminar that is a result of his extensive experience as a purchasing manager in the private sector, the provincial government and local municipal government.

Workshop Location & Date

Monday, November 4, 2013
Four Seasons Hotel
791 West Georgia Street
Vancouver, BC
8:30 a.m. – 4:30 p.m.

Accommodations

Four Seasons Hotel
791 West Georgia Street
Vancouver, BC
1-604-689-9333
Ask for the ICABC Rate from $165/night until October 4
Or book online and use Group Code CI1113ICAB

Registration Fees

Register here: Registration Link

$320 + GST

Or register using PD points - 8 required

Registration includes coffee, tea, muffins & lunch.

A maximum of 25 people will be allowed in the course; a minimum of 15 people are required to proceed.

This course provides 7 verifiable hours of training.
Check with your professional association to confirm that this qualifies for your personal CPD record.