



Taxation 201

Terrace, BC

May 4, 2011



Learn about tax rate calculations, the role of the collector, communication with taxpayers and review methods for collections.

WORKSHOP OBJECTIVES:

To give senior finance staff an understanding of all the regular processes involved with the calculation and collection of property taxes. This workshop is based on the one developed for our Boot Camp; but does not go into all the depth of our Taxation 301 workshop which deals with more complex situations.

WHO SHOULD ATTEND:

- Directors of Finance responsible for calculating tax rates and collecting taxes
- Senior finance staff involved in the process

BENEFITS OF ATTENDING:

You will learn:

- Assessment basics
- Role of collector
- Taxation cycle and formulas
- Overview of legislation and reporting
- Tax rate calculations, relationship to budget, rate comparisons
- Elements of tax notice
- Communication with taxpayers
- Alternative municipal collection scheme
- Home Owner Grants and deferment rules
- Review methods for collections and application of payment

ABOUT THE WORKSHOP LEADER:

Doug Stein has worked in municipal finance for over 25 years. He recently retired from his position as Manager of Revenue Services for the District of Saanich. Prior to that, he was the Deputy Treasurer/Deputy Clerk for the District of Esquimalt. Doug has been very involved with the Collectors' Forum, is a GFOABC Life Member and a CMA (Certified Management Accountant).

Workshop Location & Date

May 4, 2011
Best Western Hotel
Terrace, BC
8:30 to 4:30 p.m.

Accommodations

Best Western Terrace Inn
4553 Greig Avenue
Terrace, BC
Call 1-800-488-1898 and ask for government rate of \$104/night

Registration Fees

\$240 + GST or 6 PD points

Registration includes coffee, muffins & lunch.

A maximum of 20 people will be allowed in the course; a minimum of 14 people are required to proceed with the course.

*This course provides 7 verifiable hours of training.
Check with your professional association to confirm that this qualifies for your personal CPD record.*