



BUDGETING:

Mastering the Basics

6 Session Webinar Series

June 14, 16, 21, 23, 28, 30 (Tuesdays and Thursdays)
2:00 p.m. to 3:00 p.m.



Learn all aspects of budgeting from business planning, techniques for developing estimates, capital budgeting and presenting the budget to Council and the public.

WEBINAR OBJECTIVES:

To review all aspects of budgeting for local government, from linking the budget to the strategic plan, to presenting the finished product to council.

WHO SHOULD ATTEND:

This webinar was designed for the local government finance officer who is responsible for, and prepares the municipal budget, along with any municipal employee who wishes to gain a better understanding of budgeting practices within the organization.

BENEFITS OF ATTENDING:

Participants gain an understanding of the overall budget process and governing legislation while reviewing examples that have worked well in both larger and smaller municipalities.

SPECIFIC TOPICS TO BE COVERED:

- Overview of why Municipalities do financial planning
- Legislative requirements for financial planning
- How financial planning fits in with corporate goals and objectives
- Financial plan development, operating and capital
- Financial plan presentation and finalization

ABOUT THE WORKSHOP LEADER:

Janice Irwin is the Manager of Financial Services for the City of North Vancouver. She has worked in many areas of finance since moving to Vancouver from Alberta in 1992, including property tax and utility rates, financial reporting, budgeting and financial planning, and financial system planning and implementation. In her current position she is responsible for tangible capital asset accounting implementation, financial reporting, financial accounting, property tax and utility billing and collections and she also manages the City's investment portfolio.

Webinar Dates **(6 one-hour sessions in the series)**

This program is 6 hours long, consisting of six one-hour sessions as follows:

Session One

Tuesday, June 14, 2011 – 2 p.m. to 3 p.m.

Session Two

Thursday, June 16, 2011 – 2 p.m. to 3 p.m.

Session Three

Tuesday, June 21, 2011 – 2 p.m. to 3 p.m.

Session Four

Thursday, June 23, 2011 – 2 p.m. to 3 p.m.

Session Five

Tuesday, June 28, 2011 – 2 p.m. to 3 p.m.

Session Six

Thursday, June 30, 2011 – 2 p.m. to 3 p.m.

Requirements & Registration Fees

The meeting will be presented using GoToWebinar software over the internet. You will require a USB headset with mic in order to sign-on to the Webinar and participate with the group.

\$240 + HST (members only)

6 PD points required

The webinar will be limited to 20 participants.